

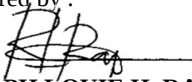


Republic of the Philippines
CASIGURAN WATER DISTRICT
L. Hapal St., Brgy. Central, Casiguran, Sorsogon
CP#09172095367/09513755302/Email:casiguranwd1988@gmail.com

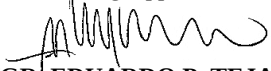
CORPORATE OPERATING BUDGET FOR THE CALENDAR YEAR 2025

RECEIPTS:	AMOUNT
Collection of Water Bills	34,429,606.45
Other Business Income - Materials Sales and Miscellaneous Fees	1,475,633.64
Other Business Income - OROK	5,500,000.00
Interest Income	3,327.19
TOTAL FUNDS FOR APPROPRIATION	41,408,567.28
LESS: PROVISION FOR RESERVES	
Pesion, Retirement & Benefits Reserved	397,064.41
Sinking Fund (LWUA-WD Joint Savings Acct.)	120,000.00
LESS: EXPENDITURES	
Property Plant and Equipment	6,163,377.00
Loans Payable	4,243,295.00
Personnel Services	13,590,640.11
Maintenance and Other Operating Expenses	14,295,018.52
Financial Expenses	2,599,172.24
TOTAL FUNDS APPROPRIATED	41,408,567.28

Prepared by :


RALPH LOUIE H. RAFER
Sr. Corporate Accountant C

Recommending Approval :


ENGR. EDUARDO P. TEJADA
General Manager

Approved:


RUIZ H. JERSEY
Chairman of the Board

CASH REQUIREMENT BUDGET FOR THE CALENDAR YEAR 2025

ACCOUNT NO.	ACCOUNT NAME	2025 BUDGET
402-02-090	Waterworks System Fees	29,205,053.86
103-01-010-1	Accounts Receivable-Water-Active	4,000,000.00
402-02-990-1	Other Business Income	1,475,633.64
402-02-990-2	Other Business Income-OROK	5,500,000.00
402-02-230	Fines and Penalties-Business Income	1,224,552.60
402-02-210	Interest Income	3,327.19
TOTAL CASH RECEIPT		<u><u>41,408,567.28</u></u>

CASH REQUIREMENT BUDGET FOR THE CALENDAR YEAR 2025

ACCOUNT NO.	ACCOUNT NAME/DESCRIPTION	2025 BUDGET
501-01-010	Salaries and Wages-Regular	6,685,302.00
501-01-020	Salaries and Wages-Casual	594,216.00
501-02-010	Personal Economic Relief Allowance (PERA)	504,000.00
501-02-020	Representation Allowance (RA)	114,000.00
501-02-030	Transportation Allowance (TA)	114,000.00
501-02-040	Clothing/Uniform Allowance	161,000.00
501-02-080	Productivity Incentive Allowance	115,000.00
501-02-140	Year End Bonus	698,016.00
501-02-150	Cash Gift	115,000.00
501-02-160	Mid-Year Bonus	698,016.00
501-02-170	Directors and Committee Member's Fees	687,960.00
501-03-010	Retirement and Life Insurance Premiums	873,542.16
501-03-020	Pag-Ibig Contribution	50,400.00
501-03-030	Philhealth Contribution	181,987.95
501-03-040	Employees Compensation Insurance Premiums	25,200.00
501-04-030	Terminal Leave Benefits	400,000.00
501-04-990	Other Personnel Benefits	1,573,000.00
502-01-010	Travelling Expenses-Local	120,000.00
502-02-010	Training Expenses	300,000.00
502-03-010	Office Supplies Expenses	200,000.00
502-03-020	Accountable Form Expenses	150,000.00
502-03-130	Chemical and Filtering Supplies Expenses	600,000.00
502-03-090	Fuel, Oil and Lubricants Expenses	300,000.00
502-03-270	Supplies and Materials for Water Systems Operations Expense	1,200,000.00
502-03-990	Other Supplies and Materials Expenses	500,000.00
502-04-020	Electricity Expenses	600,000.00
502-05-010	Postage and Courier Services	6,000.00
502-05-020	Telephone Expenses	100,000.00
502-05-030	Internet Subscription Expenses	134,988.00
502-05-040	Cable,Satellite,Telegraph and Radio Expenses	120,000.00
502-11-010	Legal Services	50,000.00
502-11-020	Auditing Services	80,000.00
502-11-030	Consultancy Services	100,000.00
502-12-990	Other General Services	150,000.00
502-13-030	Repair and Maintenance-Infrastructure Assets	800,000.00

ACCOUNT NO.	ACCOUNT NAME/DESCRIPTION	2025 BUDGET
502-13-040	Repair and Maintenance-Building and Other Structures	1,450,000.00
502-13-050	Repair and Maintenance-Machinery and Equipment	150,000.00
502-13-060	Repair and Maintenance-Transportation Equipment	150,000.00
502-13-070	Repairs and Maintenance-Furniture and Fixtures	50,000.00
502-13-210	Repairs and Maintenance-Semi-Expendable Machinery and Equipment	20,000.00
502-13-990	Repairs and Maintenance-Other Property, Plant and Equipment	20,000.00
502-15-010	Taxes, Duties and Licenses	842,098.52
502-15-020	Fidelity Bond Premiums	60,000.00
502-15-030	Insurance Expenses	350,000.00
502-16-010	Labor and Wages	3,616,932.00
502-99-010	Advertising, Promotional and Marketing Expenses	400,000.00
502-99-020	Printing and Publication Expenses	100,000.00
502-99-030	Representation Expenses	400,000.00
502-99-040	Transportation and Delivery Expenses	350,000.00
502-99-060	Membership Dues and Contribution to Organizations	10,000.00
502-99-070	Subscription Expenses	10,000.00
502-99-080	Donations	5,000.00
502-99-990	Other Maintenance and Operating Expenses	800,000.00
503-01-020	Interest Expense	2,589,172.24
503-01-040	Bank Charges	10,000.00
	Property Plant and Equipment	6,163,377.00
	Loans Payable	4,243,295.00
TOTAL CASH DISBURSEMENT		40,891,502.87

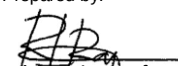


Casiguran Water District Annual Procurement Plan Non-CSE for FY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Service Vehicle (Tricycle)	Production /Water Resources	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	180,000.00		180,000.00	Provision for Service Vehicle (Tricycle)
2	4 Wheel Lite Pick up type	Administrative	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	900,000.00		900,000.00	Provision for 4 Wheel Lite Pick up type
3	Improvement of Talinga River Extraction Point & its Raw Water Pipeline	Production /Water Resources	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	400,000.00		400,000.00	Provision for Improvement of Talinga River Extraction Point & its Raw Water Pipeline
4	IN-line Booster Pump	Production /Water Resources	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	1,200,000.00		1,200,000.00	Provision for IN-line Booster Pump
5	Generator Set use for field repairs	Production /Water Resources	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	75,000.00		75,000.00	Provision for Generator Set use for field repairs
6	Digital Water Meter, 8" for Mother Meter	Production /Water Resources	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	500,000.00		500,000.00	Provision for Digital Water Meter, 8" for Mother Meter
7	Provision for Chlorine Granules, Liquid Chlorine, Coagulant and Soda Ash	Production /Water Resources	Competive Bidding, Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	3,300,000.00	3,300,000.00		Provision for Service Connection Materials
8	Plumbing Equipments	Engineering and Construction	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	300,000.00		300,000.00	Provision for Plumbing Equipments
9	2-inch to 1-inch Distribution Line @ Sitio Payahayan Brgy. Sta Cruz 365 LM	Engineering and Construction	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	90,546.50		90,546.50	Provision for 2-inch to 1-inch Distribution Line @ Sitio Payahayan Brgy. Sta Cruz 365 LM
10	2-inch Distribution Line @ Brgy. Somal-ot 300 LM	Engineering and Construction	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	101,117.50		101,117.50	Provision for 2-inch Distribution Line @ Brgy. Somal-ot 300 LM
11	2-inch Distribution Line @ Colambis to Himaoyon 2,800 LM	Engineering and Construction	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	910,158.00		910,158.00	Provision for 2-inch Distribution Line @ Colambis to Himaoyon 2,800 LM
12	2-inch Distribution Line @ San Antonio Brgy. Site Purok 5 1,500 LM	Engineering and Construction	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	507,813.00		507,813.00	Provision for 2-inch Distribution Line @ San Antonio Brgy. Site Purok 5 1,500 LM
13	2-inch Distribution Line @ Pabahay Brgy. Lungib 800 LM	Engineering and Construction	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	248,742.00		248,742.00	Provision for 2-inch Distribution Line @ Pabahay Brgy. Lungib 800 LM
14	Service Connection Materials	Administrative	Competive Bidding, Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	4,000,000.00	4,000,000.00		Provision for Service Connection Materials
15	Development in Orok Cold Spring Resort	Administrative	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	550,000.00		550,000.00	Provision for Development in Orok Cold Spring Resort
18	Repair and Maintenance of CWD Building	Administrative	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	50,000.00	50,000.00		Provision for Repair and Maintenance of CWD Building
19	Repair and Maintenance of Reservior	Administrative	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	50,000.00	50,000.00		Provision for Repair and Maintenance of Reservior
20	Repair and Maintenance of Water Treatment Plant	Administrative	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	50,000.00	50,000.00		Provision for Repair and Maintenance of Water Treatment Plant

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
21	Information and Communication Technology Equipments	Administrative	Small Value Procurement	1st Quarter to 4th Quarter				Corporate Budget	200,000.00		200,000.00	Provision for Information and Communication Technology Equipments
22	Surveillance Audit for ISO 9001:2015 Quality Management System	Office of the GM	Small Value Procurement	1st Quarter				Corporate Budget	100,000.00	100,000.00		Provision for Surveillance Audit for ISO 9001:2015 Quality Management System
23	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions.	Administrative	Direct Retail Purchase	1st Quarter				Corporate Budget	350,000.00	350,000.00		Provision for Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions.
	TOTAL								13,963,377.00	7,800,000.00	6,163,377.00	

Prepared by:



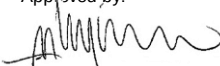
Ralph Louie H. Rafer
Senior Corporate Accountant C

Recommended by:



Jomar H. Venus
BAC-Chairman

Approved by:



ENGR. EDUARDO P. TEJADA
Head of Procuring Entity

Republic of the Philippines
CASIGURAN WATER DISTRICT
Casiguran, Sorsogon

PROPOSED SALARIES & WAGES
For CWD - Employees - BUDGET YEAR, 2025

	MONTHLY											ANNUAL					
			Employer Share						Employees Share								
	Name of Employees	Status	Salaries/Month	PERA	G.S/GSIS Ins. Premium	ECC	Pag-ibig	Philhealth	G.S/GSIS Ins. Premium	Philhealth	Pag-ibig	Salaries/Month	PERA	G.S/GSIS Ins. Premium	Philhealth	Pag-ibig	G.S/GSIS ECC
1	Tejada, Eduardo P.	P	132,280.00	2,000.00	15,873.60	100.00	200.00	3,307.00	11,905.20	3,307.00	200.00	793,680.00	12,000.00	95,241.60	19,842.00	1,200.00	600.00
2	Buban, Ruby R.	P	44,438.00	2,000.00	5,332.56	100.00	200.00	1,110.95	3,999.42	1,110.95	200.00	533,256.00	24,000.00	63,990.72	13,331.40	2,400.00	1,200.00
3	Rafer, Ralph Louie H.	P	44,438.00	2,000.00	5,332.56	100.00	200.00	1,110.95	3,999.42	1,110.95	200.00	533,256.00	24,000.00	63,990.72	13,331.40	2,400.00	1,200.00
4	Habalo, Cecilio, Jr. E.	P	44,885.00	2,000.00	5,386.20	100.00	200.00	1,122.13	4,039.65	1,122.13	200.00	538,620.00	24,000.00	64,634.40	13,465.50	2,400.00	1,200.00
5	Lacza, Roberto D.	P	44,885.00	2,000.00	5,386.20	100.00	200.00	1,122.13	4,039.65	1,122.13	200.00	538,620.00	24,000.00	64,634.40	13,465.50	2,400.00	1,200.00
6	Haboc, Simeon H.	P	44,885.00	2,000.00	5,386.20	100.00	200.00	1,122.13	4,039.65	1,122.13	200.00	538,620.00	24,000.00	64,634.40	13,465.50	2,400.00	1,200.00
7	Duque, Leandro H.	P	43,560.00	2,000.00	5,227.20	100.00	200.00	1,089.00	3,920.40	1,089.00	200.00	522,720.00	24,000.00	62,726.40	13,068.00	2,400.00	1,200.00
8	Venus, Jomar H.	P	32,529.00	2,000.00	3,903.48	100.00	200.00	813.23	2,927.61	813.23	200.00	390,348.00	24,000.00	46,841.76	9,758.70	2,400.00	1,200.00
9	Duque, Benito E.	P	22,035.00	2,000.00	2,644.20	100.00	200.00	550.88	1,983.15	550.88	200.00	264,420.00	24,000.00	31,730.40	6,610.50	2,400.00	1,200.00
10	Hachero, Emma H.	P	19,383.00	2,000.00	2,325.96	100.00	200.00	484.58	1,744.47	484.58	200.00	232,596.00	24,000.00	27,911.52	5,814.90	2,400.00	1,200.00
11	Haldos, Maria Theresa H.	P	19,383.00	2,000.00	2,325.96	100.00	200.00	484.58	1,744.47	484.58	200.00	232,596.00	24,000.00	27,911.52	5,814.90	2,400.00	1,200.00
12	Barcebal, Torino R.	P	19,383.00	2,000.00	2,325.96	100.00	200.00	484.58	1,744.47	484.58	200.00	232,596.00	24,000.00	27,911.52	5,814.90	2,400.00	1,200.00
13	Ladra, Edwin P.	P	16,208.00	2,000.00	1,944.96	100.00	200.00	405.20	1,458.72	405.20	200.00	194,496.00	24,000.00	23,339.52	4,862.40	2,400.00	1,200.00
14	Habla, Norman M.	P	17,084.00	2,000.00	2,050.08	100.00	200.00	427.10	1,537.56	427.10	200.00	205,008.00	24,000.00	24,600.96	5,125.20	2,400.00	1,200.00
15	Dometita, Janice May D.	P	18,957.00	2,000.00	2,274.84	100.00	200.00	473.93	1,706.13	473.93	200.00	227,484.00	24,000.00	27,298.08	5,687.10	2,400.00	1,200.00
16	Bo, Bernardo	P	16,833.00	2,000.00	2,019.96	100.00	200.00	420.83	1,514.97	420.83	200.00	201,996.00	24,000.00	24,239.52	5,049.90	2,400.00	1,200.00
17	Dela Torre Rolly	P	16,833.00	2,000.00	2,019.96	100.00	200.00	420.83	1,514.97	420.83	200.00	201,996.00	24,000.00	24,239.52	5,049.90	2,400.00	1,200.00
18	Labalan Zyrene	P	16,833.00	2,000.00	2,019.96	100.00	200.00	420.83	1,514.97	420.83	200.00	100,998.00	12,000.00	12,119.76	2,524.95	1,200.00	600.00
19	Bananag, Abigail T.	P	16,833.00	2,000.00	2,019.96	100.00	200.00	420.83	1,514.97	420.83	200.00	100,998.00	12,000.00	12,119.76	2,524.95	1,200.00	600.00
20	Hila, Jerikson	P	16,833.00	2,000.00	2,019.96	100.00	200.00	420.83	1,514.97	420.83	200.00	100,998.00	12,000.00	12,119.76	2,524.95	1,200.00	600.00
	Sub-Total		648,498.00	40,000.00	77,819.76	2,000.00	4,000.00	16,212.45	58,364.82	16,212.45	4,000.00	6,685,302.00	432,000.00	802,236.24	167,132.55	43,200.00	21,600.00
21	Jersey, Rex E.	C	16,833.00	2,000.00	2,019.96	100.00	200.00	420.83	1,514.97	420.83	200.00	201,996.00	24,000.00	24,239.52	5,049.90	2,400.00	1,200.00
22	Palcutio, Orlando	C	15,852.00	2,000.00	1,902.24	100.00	200.00	396.30	1,426.68	396.30	200.00	190,224.00	24,000.00	22,826.88	4,755.60	2,400.00	1,200.00
23	Salamatin, Leomar E.	C	16,833.00	2,000.00	2,019.96	100.00	200.00	420.83	1,514.97	420.83	200.00	201,996.00	24,000.00	24,239.52	5,049.90	2,400.00	1,200.00
	Sub-Total		49,518.00	6,000.00	5,942.16	300.00	600.00	1,237.95	4,456.62	1,237.95	600.00	594,216.00	72,000.00	71,305.92	14,855.40	7,200.00	3,600.00
24	Sarcia, Joshua		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
25	Bagasala , Jessica		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
26	Labalan Zyrene		10,340.00		-	-	0.00	-	-	0.00	0.00	62,040.00		0.00	0.00	0.00	
27	Bananag, Abigail T.		10,340.00		-	-	0.00	-	-	0.00	0.00	62,040.00		0.00	0.00	0.00	
28	Hila, Jerikson		10,340.00		-	-	0.00	-	-	0.00	0.00	62,040.00		0.00	0.00	0.00	
29	Huet, Romeo Jr.		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
30	Dino Joselito		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
31	Hamor Michael Rey		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
32	Hantid Alvin		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
33	Haboc, Rollin		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
34	Huen, Rowel		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
35	Erlano , Edwin		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
36	Belazon Mark Francis		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
37	Ereve, Marvin		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
38	Roda, Abe		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
39	Balisacan, Elmerk		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
40	Hife, Remar		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
41	Madayag, Gerald J.		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
42	Mutia, Angela E.		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
43	Tisoy, Frank Joseph G.		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
44	Jetomo, Milkie H.		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
45	Magas, Ivy Jesry F.		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
46	Haboc , Peter Paul		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
47	Bagasala, Joseph		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
48	Disconnection Staff		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
49	Disconnection Staff		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
50	Disconnection Staff		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
51	Disconnection Staff		10,340.00		-	-	0.00	-	-	0.00	0.00	124,080.00		0.00	0.00	0.00	
	Sub-Total	P	289,520.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,288,120.00	0.00	0.00	0.00	0.00	0.00
	Grand Total	P	987,536.00		83,761.92	2,300.00	4,600.00	17,450.40	62,821.44	17,450.40	4,600.00	10,567,638.00	504,000.00	873,542.16	181,987.95	50,400.00	