

Republic of the Philippines
CASIGURAN WATER DISTRICT
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be
in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CASIGURAN WATER DISTRICT in the CSC website:

RUBY R. BUBAN
HRMO
Date: February 1, 2024

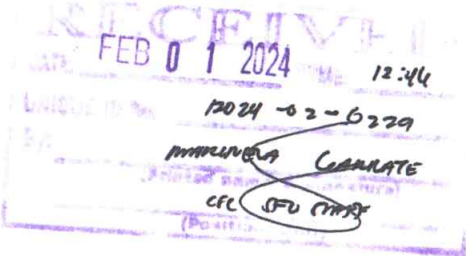
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accounting Processor B	6	6	17553	Completion fo two years studies in college	None required	None required	Career Service (Sub Professional) First Level Eligibility		Accounting and Budget
2	Driver	7	4	15586	Elementary Graduate	None required	None required	Driver License (MC 11,s. 96-Cat. II)		Administration/General Services
3	Water Resources Facilities Tender B	22	4	15586	Elementary Graduate	None required	None required	None required (MC 11,s. 96-Cat. II)		Water Production

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 13, 2024.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RUBY R. BUBAN
Admin/General Services Officer A (HRMO)
L. Hapal St. Central, Casiguran, Sorsogon
casiguranwd1988@gmail.com



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.